

# The Council's Forward Plan

SOUTHAMPTON CITY COUNCIL

Forward Plan

Executive Decisions from 17 January 2022

The Forward Plan contains a forecast of Executive Decisions to be taken. Decisions in this plan may be taken by:

- **Council**
- **Cabinet**
  
- Leader – Councillor Fitzhenry
- Deputy Leader and Cabinet Member for Growth – Councillor Moulton
- Cabinet Member for Finance – Councillor Hannides
- Cabinet Member for Environment – Councillor S Galton
- Cabinet Member for Communities, Culture and Heritage – Councillor Vassiliou
- Cabinet Member for Health and Adult Social Care – Councillor White
- Cabinet Member for Children's Social Care – Councillor P Baillie
- Cabinet Member for Education – Councillor J Baillie
- Cabinet Member for Customer Service and Transformation – Councillor Harwood
  
- **Officer Key Decisions**



This Plan constitutes 28 day notice as required by virtue of Regulations 5(2) and 9(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Items marked \* on the Plan may in whole or part be held in private for one or more of the reasons set out in Paragraph 10.4 of the Council's Access to Information Rules.

CATEGORY		CONDITION
1.	Information relating to any individual.	This means any individual person and relates back to the Data Protection Act 1998 (DPA).
2.	Information which is likely to reveal the identity of an individual.	This again relates back to DPA.
3.	Information relating to the financial or business affairs of any particular person (including the Authority holding that information).	Includes information relating to the Authority's own financial or business affairs. It does not include information which is required to be registered under the Companies Act 1985, the Friendly Society Acts 1974 and 1992, the Industrial and Provident Societies Acts 1965-1978, the Building Societies Act 1986 or the Charities Act 1993 as such information will be in the public domain in any event. The "financial affairs or business affairs" include past, present and contemplated activities.
4.	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Authority or a Minister of the Crown and employees of, or office holders under, the Authority.	"Employee" means a person employed under a contract of service with the Council and would not therefore include a consultant or a temporary member of staff employed through an agency or a company. Information about such a person, however, may well be covered under the exemptions in paragraphs 1, 2 and 3 but it will depend on the individual matter.
		"Labour relations matter" means matters which may be the subject of a trade dispute within the meaning of Section 218(1) of the Trade Union and Labour Relations (Consolidation) Act 1992 or any dispute about such a trade dispute. This is therefore fairly narrow and does not appear to include normal staff negotiations which are not part of a dispute.

CATEGORY		CONDITION
5.	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.	
6.	Information which reveals that the Authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person, or (b) to make an order or direction under any enactment.	
7.	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime	
7(A)	Information which is subject to any obligation of confidentiality	
7(B)	Information which relates in any way to matters concerning national security	
7(C)	The deliberations of a Standards Committee or of a sub committee of the Standards Committee established under the provisions of Part 3 of the Local Government Act 2000 in reaching any finding on a matter referred under the provisions of Section 60(2) or (3), 64(2), 70(4) or (5) or 71(2) of that Act	

<b>Report</b>	<b>Decision Expected</b>	<b>Portfolio</b>
Court Leet Presentments 2021	20 December 2021	Leader's Portfolio
Southampton City Vision Local Plan - Local Development Scheme (LDS) Update	20 December 2021	Growth
Moving traffic enforcement powers	17 January 2022	Growth
CONCESSIONARY FARES SCHEME 2022/23	17 January 2022	Growth
Albion Place / Castle Way Car Park*	7 February 2022	Growth
Budget Matters - December 2021	20 December 2021	Finance and Capital Assets
Budget Matters - January 2022	17 January 2022	Finance and Capital Assets
Southampton Golf*	20 December 2021	Finance and Capital Assets
Update on budget forecast for 2022/23 onwards and savings plans	20 December 2021	Finance and Capital Assets
Strategy for the Provision of Support in Safe Accommodation	20 December 2021	Communities, Culture and Heritage
10 Year Cultural Strategy	17 January 2022	Communities, Culture and Heritage
Townhill Park Regeneration: Rowlands Walk Compulsory Purchase Order*	17 January 2022	Communities, Culture and Heritage
Starboard Way, Lordshill, New Build Tenure Mix*	17 January 2022	Communities, Culture and Heritage
Safe City Strategy 2022-27	16 March 2022 Council 14 March 2022 Cabinet	Communities, Culture and Heritage
Locally Agreed Syllabus for Religious Education	20 December 2021	Education
Customer Access Strategy	20 December 2021	Customer Service and Transformation
IT Strategy	20 December 2021	Customer Service and Transformation
The Way We Work Programme – Funding Approval (WITHDRAWN)	17 January 2022	Customer Service and Transformation
Council Tax Reduction Scheme 2022/23	24 January 2022	officer Non-Key Decision
Council Tax Base 2022/23	24 January 2022	Officer Key Decision



**LEADER**

Title	Court Leet Presentments 2021
Details	To consider the report of the Service Director, Legal and Governance detailing the presentments accepted at Court Leet, actions taken to date and Cabinet Members or officers identified to lead on the response and any further action.
Decision Maker	Cabinet
Decision Expected	20 December 2021
Date Added to the Plan	9 November 2021
Main Consultees	Officers in key departments and relevant Cabinet Members
Consultation Method	Circulation of the draft report to officers in key departments and relevant Cabinet Members
Head of Service	Executive Director - Business Services (Deputy Chief Executive)
Author	Ed Grimshaw Democratic Support Officer ed.grimshaw@southampton.gov.uk Tel: 023 8083 2390
Background Material Available	Court Leet Presentments 2021
Public Comments may be sent to	Ed Grimshaw
Slippage/Variations/Reason for Withdrawal	
Updates	



# **GROWTH PORTFOLIO**

Title	Southampton City Vision Local Plan - Local Development Scheme (LDS) Update
Details	To consider the report of the Cabinet Member for Growth seeking approval of, and to publish, the updated version of the Local Development Scheme (LDS), including revised Southampton City Vision timetable.
Decision Maker	Cabinet
Decision Expected	20 December 2021
Date Added to the Plan	9 November 2021
Main Consultees	Legal, Finance, Planning, Cabinet Member
Consultation Method	Circulation of draft report
Head of Service	Executive Director of Place
Author	Amber Trueman  Amber.Trueman@southampton.gov.uk Tel: 023 8091 7597
Background Material Available	Southampton City Vision Local Plan - Local Development Scheme (LDS) Update
Public Comments may be sent to	planningpolicy.enquiries@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	Moving traffic enforcement powers
Details	To consider the report of the Cabinet Member for Growth outlining the consultation process for Council's application for designation of moving traffic enforcement powers under Part 6 of the Traffic Management Act 2004
Decision Maker	Cabinet
Decision Expected	17 January 2022
Date Added to the Plan	<b>2 December 2021</b>
Main Consultees	Democratic Services, Legal, Finance, Property Services
Consultation Method	Public notices, website, letters
Head of Service	Executive Director of Place
Author	Wade Holmes  Wade.Holmes@southampton.gov.uk Tel: 075 0010 9255
Background Material Available	Moving traffic enforcement powers
Public Comments may be sent to	Wade Holmes
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	CONCESSIONARY FARES SCHEME 2022/23
Details	To consider the report of Head of Service for Green City & infrastructure seeking approval of the final scheme and the reimbursement rate calculation methodology for bus companies for the Concessionary Fares Scheme for 2022/23
Decision Maker	Cabinet
Decision Expected	17 January 2022
Date Added to the Plan	<b>2 December 2021</b>
Main Consultees	Local Bus operators consulted via email, MS Teams meetings.
Consultation Method	
Head of Service	Executive Director of Place
Author	Pete Boustred, Orbay Keskin  pete.boustred@southampton.gov.uk, orbay.keskin@southampton.gov.uk Tel: 023 8083 4743,
Background Material Available	CONCESSIONARY FARES SCHEME 2022/23
Public Comments may be sent to	orbay.keskin@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	Albion Place / Castle Way Car Park*
Details	To consider the report to the Cabinet Member for Growth detailing changes to car parks of Albion Place and Castle Way.
Decision Maker	Cabinet
Decision Expected	7 February 2022
Date Added to the Plan	<b>2 December 2021</b>
Main Consultees	Cabinet member for Growth Officers in key departments
Consultation Method	Circulation of draft report and meetings with relevant cabinet members and officers in key departments.
Head of Service	Executive Director of Place
Author	Stephen Elliott  Stephen.Elliott@southampton.gov.uk Tel: +44 23 8083 2011
Background Material Available	Albion Place / Castle Way Car Park
Public Comments may be sent to	Stephen Elliott, TCF Project Lead (City Centre)
Slippage/Variations/Reason for Withdrawal	
Updates	



# **ENVIRONMENT PORTFOLIO**

**NO ITEMS ON THIS OCCASSION**





# **FINANCE AND CAPITAL ASSETS PORTFOLIO**

Title	Budget Matters - December 2021
Details	To consider any key financial decisions of a capital or revenue nature.
Decision Maker	Cabinet
Decision Expected	20 December 2021
Date Added to the Plan	9 November 2021
Main Consultees	officers in key departments and relevant Cabinet Members
Consultation Method	Circulation of draft report to officers in key departments and relevant Cabinet Members
Head of Service	Executive Director Finance and Commercialism
Author	Steve Harrison, Stephanie Skivington  steve.harrison@southampton.gov.uk, stephanie.skivington@southampton.gov.uk
Background Material Available	Budget Matters - December 2021
Public Comments may be sent to	Steve Harrison
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	Budget Matters - January 2022
Details	To consider any key financial decisions of a capital or revenue nature.
Decision Maker	Cabinet
Decision Expected	17 January 2022
Date Added to the Plan	<b>2 December 2021</b>
Main Consultees	Relevant Cabinet Members and officers in key departments.
Consultation Method	Circulation of Draft report to relevant Cabinet Members and officers in key departments.
Head of Service	Executive Director Finance and Commercialism
Author	Steve Harrison, Stephanie Skivington  steve.harrison@southampton.gov.uk, stephanie.skivington@southampton.gov.uk
Background Material Available	
Public Comments may be sent to	Steve Harrison
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	Southampton Golf*
Details	To consider the report of the Cabinet Member for Finance and Capital Assets concerning golf in Southampton.
Decision Maker	Cabinet
Decision Expected	20 December 2021
Date Added to the Plan	9 November 2021
Main Consultees	
Consultation Method	
Head of Service	Executive Director of Place
Author	Paul Paskins  paul.paskins@southampton.gov.uk Tel: 023 8083 4353
Background Material Available	Southampton Golf
Public Comments may be sent to	
Slippage/Variations/Reason for Withdrawal	
Updates	

Title Update on budget forecast for 2022/23 onwards and savings plans

Details

Decision Maker Cabinet

Decision Expected 20 December 2021

Date Added to the Plan 9 November 2021

Main Consultees Relevant Cabinet Members and officers

Consultation Method Circulation of the draft report to relevant Cabinet Members and officers

Head of Service Executive Director Finance and Commercialism

Author Steve Harrison

steve.harrison@southampton.gov.uk

Background Material Available Update on budget forecast for 2022/23 onwards and savings plans

Public Comments may be sent to

Slippage/Variations/Reason for Withdrawal

Updates

# **HEALTH AND ADULT SOCIAL CARE PORTFOLIO**

**NO ITEMS ON THIS OCCASSION**

# **COMMUNITIES, CULTURE AND HERITAGE PORTFOLIO**

Title	Strategy for the Provision of Support in Safe Accommodation
Details	To consider the report of the Cabinet member for Communities, Culture and Heritage seeking approval of the Strategy for the Provision of Support in Safe Accommodation.
Decision Maker	Cabinet
Decision Expected	20 December 2021
Date Added to the Plan	9 November 2021
Main Consultees	Relevant cabinet members and officers in key council departments.
Consultation Method	Circulation of draft report to relevant cabinet members and officers in key council departments.
Head of Service	Executive Director Communities, Culture and Homes
Author	Barratt, Stephen  Stephen.Barratt@southampton.gov.uk
Background Material Available	Strategy for the Provision of Support in Safe Accommodation
Public Comments may be sent to	stephen.barratt@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	



Title	10 Year Cultural Strategy
Details	To consider a report of the Cabinet Member for Communities, Culture and Heritage seeking approval the Cultural Strategy for Southampton City Council.
Decision Maker	Cabinet
Decision Expected	17 January 2022
Date Added to the Plan	9 November 2021
Main Consultees	Relevant Cabinet Members and Officers in key departments.
Consultation Method	Circulation of the draft report to relevant Cabinet Members and Officers in key departments.
Head of Service	Executive Director Communities, Culture and Homes
Author	Carolyn Abel, Lara McKenzie  carolyn.abel@southampton.gov.uk, Lara.McKenzie@southampton.gov.uk
Background Material Available	10 Year Cultural Strategy
Public Comments may be sent to	Lara McKenzie
Slippage/Variations/Reason for Withdrawal	Decision on the item has been moved until 17 January 2021 to allow for further consultation and analysis.
Updates	

Title	Townhill Park Regeneration: Rowlands Walk Compulsory Purchase Order*
Details	To consider the report of the Cabinet Member for Communities , Culture and Heritage setting out considerations to making Compulsory Purchase Orders to facilitate the redevelopment of Rowlands Walk.
Decision Maker	Cabinet
Decision Expected	17 January 2022
Date Added to the Plan	9 November 2021
Main Consultees	Relevant Cabinet members and officers in key departments.
Consultation Method	Circulation of draft report to relevant Cabinet members and officers in key departments.
Head of Service	Executive Director Communities, Culture and Homes, Executive Director of Place
Author	Sue Jones Manager Estate Regeneration Project sue.jones@southampton.gov.uk Tel: 023 8083 3929
Background Material Available	Townhill Park Regeneration: Rowlands Walk Compulsory Purchase Order
Public Comments may be sent to	Sue Jones
Slippage/Variations/Reason for Withdrawal	Decision on the item has been moved until 17 January 2022 to allow for further consultation and analysis.
Updates	

Title	Starboard Way, Lordshill, New Build Tenure Mix*
Details	To consider the report of the Cabinet Member for Communities, Culture and Heritage to amend the tenure mix of the new homes under development at Starboard Way, Lordshill.
Decision Maker	Cabinet
Decision Expected	17 January 2022
Date Added to the Plan	<b>2 December 2021</b>
Main Consultees	Officers in key Council Departments and relevant Cabinet Members
Consultation Method	Circulation of the Draft report to officers in key Council Departments and relevant Cabinet Members
Head of Service	Executive Director of Place
Author	Christopher Moglia  christopher.moglia@southampton.gov.uk
Background Material Available	Starboard Way, Lordshill, New Build Tenure Mix*
Public Comments may be sent to	Sue Jones
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	Safe City Strategy 2022-27
Details	To consider the report of the Cabinet Member for Communities, Culture and Heritage detailing the Safe City Strategy 2022-27.
Decision Maker	Health and Adult Social Care Council
Decision Expected	14 March 2022 16 March 2022
Date Added to the Plan	9 November 2021
Main Consultees	Relevant cabinet members and officers in key departments.
Consultation Method	Circulation of draft report to relevant cabinet members and officers in key departments.
Head of Service	Executive Director Communities, Culture and Homes
Author	Jason Murphy, Harriet Riches  Jason.Murphy@southampton.gov.uk, harriet.riches@southampton.gov.uk
Background Material Available	Safe City Strategy 2022-27
Public Comments may be sent to	Harriet Riches and Jason Murphy
Slippage/Variations/Reason for Withdrawal	
Updates	

# **CHILDREN'S SOCIAL CARE PORTFOLIO**

**NO ITEMS ON THIS OCCASSION**

# **EDUCATION PORTFOLIO**

Title	Locally Agreed Syllabus for Religious Education
Details	To consider the report of the Cabinet Member for Education as advised by the professional adviser the for Standing Advisory Council for Religious Education (SACRE) with recommendations for the LA to adopt the syllabus following the Agreed Syllabus Conference November 2021.
Decision Maker	Cabinet
Decision Expected	20 December 2021
Date Added to the Plan	<b>2 December 2021</b>
Main Consultees	Southampton SACRE have been engaged in the review, City Council democratic services and legal departments have also been involved in ensuring process and that the proposed revisions meet the legal requirements for a Locally Agreed Syllabus that all Local Authorities have to have.
Consultation Method	Over the past academic year teachers from across Southampton, Hampshire, Portsmouth and the Isle of Wight; professional advisers to Southampton, Portsmouth, Hampshire and Isle of Wight; SACRE members, faith leaders and academics nationally have all participated through consultation, working group meetings on-line and have contributed to the reviewing of the Locally Agreed Syllabus.
Head of Service	Executive Director Wellbeing (Children and Learning)
Author	Alison Philpott Alison.Philpott@southampton.gov.uk
Background Material Available	Locally Agreed Syllabus for RE
Public Comments may be sent to	The Agreed Syllabus conference is held in public, any further comments can be sent to Alison.philpott@southampton.gov.uk by
Slippage/Variations/Reason for Withdrawal	
Updates	



# **CUSTOMER SERVICE AND TRANSFORMATION PORTFOLIO**

Title	Customer Access Strategy
Details	New Customer Access Strategy which replaces the existing Customer Strategy 2018-2022 and sets out the strategic vision for how the organisation will operate to enable the best possible customer experiences.
Decision Maker	Cabinet
Decision Expected	20 December 2021
Date Added to the Plan	9 November 2021
Main Consultees	Relevant Cabinet Members and officers in key Council departments.
Consultation Method	Circulation of draft report to consultees.
Head of Service	Executive Director - Business Services (Deputy Chief Executive)
Author	James Marshall  james.marshall@southampton.gov.uk
Background Material Available	Customer Access Strategy
Public Comments may be sent to	James Marshall 023 8083 3015
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	IT Strategy
Details	To consider the report of Cabinet Member for Customer Service and Transformation seeking approval to adopt the IT Strategy
Decision Maker	Cabinet
Decision Expected	20 December 2021
Date Added to the Plan	9 November 2021
Main Consultees	Cabinet Member
Consultation Method	Circulation of final report.
Head of Service	Executive Director - Business Services (Deputy Chief Executive)
Author	Gavin Muncaster  Gavin.Muncaster@southampton.gov.uk
Background Material Available	IT Strategy
Public Comments may be sent to	gavin.muncaster@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	The Way We Work Programme – Funding Approval (WITHDRAWN)
Details	To consider the report of the Cabinet Member for Customer Service and Transformation, to approve the allocation of Council funds to The Way We Work Programme.
Decision Maker	Council  Cabinet
Decision Expected	17 January 2022
Date Added to the Plan	5 October 2021
Main Consultees	Executive Directors Cabinet members Members of staff Legal, Finance, HR, Property etc.
Consultation Method	Meetings, staff engagement sessions, Overview and Scrutiny, Change Authority Board, Capital Review Group and Staff Survey.
Head of Service	Executive Director - Business Services (Deputy Chief Executive)
Author	James Strachan  James.Strachan@southampton.gov.uk Tel: 023 8083 3436
Background Material Available	
Public Comments may be sent to	Tom Tyler, Programme Manager Tom.Tyler@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	This item has been withdrawn while further work is undertaken and will be brought forward at a later date.
Updates	

# **JOINT COMMISSIONING BOARD**

**NO ITEMS ON THIS OCCASSION**

# **OFFICER DECISIONS**

Title	Council Tax Reduction Scheme 2022/23
Details	Report seeking approval for the Council Tax Reduction Scheme 2022/23
Decision Maker	Officer Decision Making
Decision Expected	24 January 2022
Date Added to the Plan	<b>2 December 2021</b>
Main Consultees	
Consultation Method	Items can only be place on the plan with the authorisation of the relevant Head of Service or Executive Director
Head of Service	Executive Director Finance and Commercialism
Author	Andrew Armour  andrew.armour@southampton.gov.uk Tel: 023 8083 2815
Background Material Available	Council Tax Reduction Scheme 2022/23
Public Comments may be sent to	
Slippage/Variations/Reason for Withdrawal	
Updates	



Title	Council Tax Base 2022/23
Details	Report detailing the amount calculated by Southampton City Council as its Council Tax base for the year commencing 1st April 2022
Decision Maker	Officer Decision Making
Decision Expected	24 January 2022
Date Added to the Plan	<b>2 December 2021</b>
Main Consultees	
Consultation Method	Items can only be place on the plan with the authorisation of the relevant Head of Service or Executive Director
Head of Service	Executive Director Finance and Commercialism
Author	Steve Harrison  steve.harrison@southampton.gov.uk
Background Material Available	Council Tax Base 2022/23
Public Comments may be sent to	
Slippage/Variations/Reason for Withdrawal	
Updates	